

**BOROUGH OF LAKEHURST
WORK SESSION/REGULAR MEETING
OCTOBER 20, 2022
TENTATIVE AGENDA**

1. Approval of Minutes of October 6, 2022 Regular Meeting
2. Resolution authorizing payment of bills
3. Resolution regarding change order for Orange Street CDBG project
4. Resolution authorizing the cancellation of 2022 taxes for 100% Disabled Veteran
5. Resolution hiring Marlana McCann as crossing guard
6. Executive/Closed Session to discuss public safety.

Maryanne Capasso, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
OCTOBER 20, 2022**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$163,765.20 is hereby approved.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of October 20, 2022.

**Maryanne Capasso
Municipal Clerk, RMC**

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y
 Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00358	05/24/22	D0024 D. GORDON CONTROLS								
		1 EVCON 3.5 TON CONDENSING UNIT	4,269.99	C-04-00-564-001	B Ordinance 2022-06 Various Improvements	R	05/24/22	10/18/22		180
22-00628	09/08/22	W0016 WALTER EARLE CORP.								
		1 6.09 TONS OF TOP ASPHALT	471.37	2-01-26-290-299	B MISCELLANEOUS	R	09/08/22	10/18/22		82109
		2 AC SURCHARGE	58.76	2-01-26-290-299	B MISCELLANEOUS	R	10/03/22	10/18/22		
		3 FUEL SURCHARGE	10.60	2-01-26-290-299	B MISCELLANEOUS	R	10/03/22	10/18/22		
			540.73							
22-00671	09/19/22	H0626 HENDERSON LABS, J.R. INC.								
		1 LAB TESTS SEPTEMBER 2022	180.00	2-09-00-101-222	B CONTRACTUAL SERVICES	R	09/19/22	10/18/22		60122
22-00678	09/30/22	H0626 HENDERSON LABS, J.R. INC.								
		1 LAB TESTS SEPT 2022	530.00	2-09-00-101-222	B CONTRACTUAL SERVICES	R	09/30/22	10/18/22		60177
22-00680	09/30/22	A0087 ASSOCIATION OF NJ RECYCLERS								
		1 DAVID WINTON	80.00	2-01-26-306-299	B Recycling - Miscellaneous	R	09/30/22	10/18/22		
		2 AMY LOWE	80.00	2-01-26-306-299	B Recycling - Miscellaneous	R	09/30/22	10/18/22		
			160.00							
22-00682	09/30/22	S0197 STEVENSON SUPPLY CO., INC.								
		1 PARTS FOR W&S INVOICE# 653115	893.27	2-09-00-101-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	09/30/22	10/18/22		653115
22-00718	10/13/22	H0030 HOLIDAY CAR WASH								
		1 POLICE CAR WASHES INV# 1425	144.00	2-01-25-240-297	B Police - Miscellaneous	R	10/13/22	10/18/22		1425
22-00719	10/18/22	D0024 D. GORDON CONTROLS								
		1 PD INVOICE# 60349	282.34	2-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	10/18/22	10/18/22		60349
		2 ESC INVOICE# 60358	257.18	2-01-26-310-244	B EQUIPMENT - MAINTENANCE/REPAIR	R	10/18/22	10/18/22		60348
			539.52							
22-00720	10/18/22	M0052 MICHAEL VALINOTI								
		1 MEDICARE REIMB 8/22 - 10/22	510.30	2-01-23-220-228	B Insurance - Medicare Reimbursement	R	10/18/22	10/18/22		

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
22-00721	10/18/22	A0075 GANNETT NEW JERSEY NEWSPAPERS						
		1 CLERK ADVERT. 9/1 - 9/30/22	224.00	2-01-20-122-215	B Advertising - Legal Advertisements	R	10/18/22 10/18/22	0004994875
22-00722	10/18/22	C0060 COMCAST CABLE						
		1 WATER PLANT CABLE MODEM	93.22	2-09-00-101-275	B TELEPHONE	R	10/18/22 10/18/22	
22-00723	10/18/22	W0021 WESTERN PEST SERVICES						
		1 PEST CONTROL SRV 4TH QTR 22	408.00	2-01-26-310-222	B CONTRACTUAL SERVICES	R	10/18/22 10/18/22	8035440
22-00724	10/18/22	V0855 VERIZON						
		1 PHONE BILL	96.34	2-09-00-101-275	B TELEPHONE	R	10/18/22 10/18/22	
		2 PHONE BILL	96.34	2-09-00-101-275	B TELEPHONE	R	10/18/22 10/18/22	
			<u>192.68</u>					
22-00725	10/18/22	V0011 VERIZON WIRELESS						
		1 BORO CELL PHONE BILL 9/22	489.30	2-01-31-440-275	B TELEPHONE	R	10/18/22 10/18/22	
22-00726	10/18/22	S0973 STAPLES						
		1 STAPLES CARD CHARGES 9/22	278.71	2-01-20-120-211	B Clerk - Office Supplies	R	10/18/22 10/18/22	
22-00727	10/18/22	N0136 NJ NATURAL GAS COMPANY						
		1 ESC GAS BILL	335.37	2-01-31-437-269	B NATURAL GAS	R	10/18/22 10/18/22	
		2 PW GARAGE GAS BILL	252.22	2-01-31-437-269	B NATURAL GAS	R	10/18/22 10/18/22	
		3 COMMUNITY CENTER GAS BILL	60.69	2-01-31-437-269	B NATURAL GAS	R	10/18/22 10/18/22	
		4 PD HQ GAS BILL	48.23	2-01-31-437-269	B NATURAL GAS	R	10/18/22 10/18/22	
		5 BOROUGH HALL GAS BILL	42.00	2-01-31-437-269	B NATURAL GAS	R	10/18/22 10/18/22	
			<u>738.51</u>					
22-00728	10/18/22	J0900 JCP&L						
		1 ELECTRIC BILL UF	3,130.98	2-09-00-101-276	B ELECTRIC	R	10/18/22 10/18/22	
22-00729	10/18/22	J0900 JCP&L						
		1 RT 70 & ORCHARD LIGHT	48.73	2-01-31-436-276	B STREET LIGHTING	R	10/18/22 10/18/22	
22-00730	10/18/22	M0113 MANCHESTER TOWNSHIP						
		1 COURT SHARED SERVICES 10-12/22	12,500.00	2-01-42-152-202	B Manchester Township - Municipal Court	R	10/18/22 10/18/22	2022-04
22-00731	10/18/22	L0098 LAKEHURST BOARD OF EDUCATION						
		1 NOVEMBER 2022	124,617.00	2-01-55-900-002	B SCHOOL TAXES PAYABLE	R	10/18/22 10/18/22	

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00732	10/18/22	00012 ONE CALL CONCEPTS									
		1 ONE CALL MESSAGES 9/22	65.78	2-09-00-101-275	B TELEPHONE		R	10/18/22	10/18/22		2095377
22-00733	10/18/22	U0005 UNIFIRST CORPORATION									
		1 PW UNIFORM CLEANING 9/22	1,214.85	2-09-00-101-271	B UNIFORMS		R	10/18/22	10/18/22		
22-00734	10/18/22	H0082 HIERING, DUPIGNAC, STANZIONE									
		1 LAND USE ATTORNEY FEES	125.00	2-01-20-155-231	B LEGAL SERVICES		R	10/18/22	10/18/22		55502
22-00735	10/18/22	R0046 RUMPF LAW									
		1 PUBLIC DEFENDER	375.00	T-03-00-100-005	B Public Defender		R	10/18/22	10/18/22		
22-00736	10/18/22	S0896 SHORE BUSINESS SOLUTIONS									
		1 PD COPIER INVOICE# AR66888	54.55	2-01-25-240-297	B Police - Miscellaneous		R	10/18/22	10/18/22		AR66888
		3 PW COPIER INVOICE# AR67225	26.58	2-01-26-305-299	B MISCELLANEOUS		R	10/18/22	10/18/22		AR67225
		4 BORO COPIER INVOICE# AR67154	12.38	2-01-20-120-299	B MISCELLANEOUS		R	10/18/22	10/18/22		AR67154
		5 BORO COPIER INVOICE# AR67278	6.60	2-01-20-120-299	B MISCELLANEOUS		R	10/18/22	10/18/22		AR67278
			100.11								
22-00737	10/18/22	R0158 REMINGTON & VERNICK ENGINEERS									
		1 CENTER DEVELOPMENT	180.00	T-03-00-400-401	B Center Development Associates		R	10/18/22	10/18/22		1514P058-44
22-00738	10/18/22	R0158 REMINGTON & VERNICK ENGINEERS									
		1 Limelight Final Site Plan	85.00	T-03-00-400-001	B Limelight II Escrow - B. 5 L. 1,3,4		R	10/18/22	10/18/22		1514P077-26
22-00739	10/18/22	R0158 REMINGTON & VERNICK ENGINEERS									
		1 NJDOT FY2020 ORCHARD STREET	139.00	G-02-00-200-626	B NJ DOT - Orchard Street (2020)		R	10/18/22	10/18/22		1514U075-21
22-00740	10/18/22	R0158 REMINGTON & VERNICK ENGINEERS									
		1 2021 NJDOT MUN AID LAKE ST REC	590.50	G-02-00-200-627	B NJ DOT - Lake St		R	10/18/22	10/18/22		1514U077-20
22-00741	10/18/22	R0158 REMINGTON & VERNICK ENGINEERS									
		1 NJDOT 2022 ROSE & PINE STREETS	1,800.50	G-02-00-200-628	B NJDOT FY2022 - Rose St & Pine St		R	10/18/22	10/18/22		1514U079-9
22-00742	10/18/22	R0158 REMINGTON & VERNICK ENGINEERS									
		1 TAX MAP MAIN/REVISE 2021/2022	476.00	2-01-20-165-232	B ENGINEERING SERVICES		R	10/18/22	10/18/22		1514T120-6
22-00743	10/18/22	L0040 LOWE'S									
		1 B & G SHARE	233.96	2-01-26-310-262	B MINOR TOOLS & EQUIPMENT		R	10/18/22	10/18/22		

October 18, 2022
03:39 PM

Borough of Lakehurst
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00743	10/18/22	L0040 LOWE'S				Continued					
		2 UTILITY SHARE	322.01	2-09-00-101-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	10/18/22	10/18/22		
		3 PW VEHICLE MAINTENANCE	108.29	2-01-26-291-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	10/18/22	10/18/22		
			664.26								
22-00744	10/18/22	I0006 IAIN JAMES									
		1 REIMB OEM PROJECTOR PARTS	121.68	2-01-25-252-299	B	MISCELLANEOUS	R	10/18/22	10/18/22		
22-00745	10/18/22	L0003 M.E. FLEMMING & SONS									
		1 HARDWARE HOUSE ACCOUNT CHARGES	189.94	2-01-26-310-262	B	MINOR TOOLS & EQUIPMENT	R	10/18/22	10/18/22		
22-00746	10/18/22	B9112 B & K EQUIPMENT SERVICES									
		1 TRASH TRUCK INVOICE# 36169	4,109.35	2-01-26-291-254	B	SANITATION VEHICLE MAINT/REP	R	10/18/22	10/18/22		36169
		2 TRASH TRUCK INVOICE# 36156	261.00	2-01-26-291-254	B	SANITATION VEHICLE MAINT/REP	R	10/18/22	10/18/22		36156
		3 TRASH TRUCK INVOICE# 36157	279.00	2-01-26-291-254	B	SANITATION VEHICLE MAINT/REP	R	10/18/22	10/18/22		36157
			4,649.35								
22-00747	10/18/22	F0047 FRANK S. WILLIAMS									
		1 TAX REFUND - EXEMPT VETERAN	2,247.29	2-01-55-900-003	B	Tax Overpayments Refunded	R	10/18/22	10/18/22		
<hr/>											
Total Purchase Orders:		36	Total P.O. Line Items:		52	Total List Amount:		163,513.20	Total Void Amount:		0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	2-01	149,450.42	0.00	149,450.42	0.00	0.00	149,450.42
WATER & SEWER OPERATING	2-09	6,622.79	0.00	6,622.79	0.00	0.00	6,622.79
Year Total:		156,073.21	0.00	156,073.21	0.00	0.00	156,073.21
	C-04	4,269.99	0.00	4,269.99	0.00	0.00	4,269.99
	G-02	2,530.00	0.00	2,530.00	0.00	0.00	2,530.00
	T-03	640.00	0.00	640.00	0.00	0.00	640.00
Total of All Funds:		163,513.20	0.00	163,513.20	0.00	0.00	163,513.20

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	2-01	252.00	0.00	252.00	0.00	0.00	252.00
Total of All Funds:		<u>252.00</u>	<u>0.00</u>	<u>252.00</u>	<u>0.00</u>	<u>0.00</u>	<u>252.00</u>

**RESOLUTION
OCOTOBER 20, 2022**

WHEREAS, a change order is required for the Orange Street Mill and Overlay project funded by the 2021 Community Development Block Grant; **and**

WHEREAS, said change order represents a final as-built quantity adjustment for a net contract increase in the amount of \$4,909.00,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the change order for the Orange Street Mill and Overlay project in the amount of \$4,909.00 which represents a net contract increase is hereby approved.

I, Maryanne Capasso, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey that the above resolution was approved by the Mayor and Council at the meeting of October 20, 2022.

**Maryanne Capasso, RMC
Municipal Clerk**

**RESOLUTION 2022-
OCTOBER 20, 2022**

AUTHORIZING CANCELLATION OF 2022 TAXES

BE IT RESOLVED by the Borough Council of the Borough of Lakehurst that upon the recommendation of the Tax Assessor, the 2022 taxes are exempt starting May 11, 2022 and should be cancelled on the following property assessed to the appropriate Homeowner that became a 100% Disabled Veteran effective May 11, 2022.

NOW, THEREFORE, BE IT RESOLVED that the Finance Officer is hereby authorized to issue a check to the homeowner shown and charge 2022 taxes in the total amount of \$ 2,247.29.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>YEAR</u>	<u>AMOUNT</u>
25	9	Frank S. Williams 602 Willow Street Lakehurst, NJ 08733	2022	\$ 3,688.22

I, Maryann Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of October 20, 2022.

**Maryann Capasso, RMC
Municipal Clerk**

**RESOLUTION
OCTOBER 20, 2022**

WHEREAS, the need exists for the hiring of a crossing guard, **and**

WHEREAS, Marlena McCann has applied for the position, **and**

WHEREAS, Chief Kline has recommended the appointment of Marlena McCann to this position,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that Marlena McCann be appointed as a crossing guard at the rate of \$13.00 per hour, effective October 12, 2022.

I, Maryanne Capasso, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of October 20, 2022.

**Maryanne Capasso, RMC
Municipal Clerk**